

# TU' KWA HONE NEWSLETTER

Burns, Oregon

June 24, 2019

## COMMUNITY NEWS:

June 24, 2019—Orientation presented by Education Dept.

June 25, 2019—Culture Night at 5:30 @ gathering center

June 26, 2019—Sobriety potluck at gathering center 5:00 p.m.

July 4, 2019—All Tribal offices will be closed in observance of Fourth of July.

**Election Board (2 alternates)**  
If you are interested in serving on the Election board, please submit a letter of interest to Tribal Council. We need 2 alternates.

### Burns Paiute Tribe

100 Pasigo St.

Burns, OR 97720

541.573.8016

### TRIBAL COUNCIL CONTACT:

Chairman - Eric Hawley

541.589.3104

Burns Tribal Police Chief of Police

Alan Johnson—541.589.1030

Social Services Director / ICWA

Jeremy Thomas—541-573-8046  
or 541-589-3494

Domestic Violence / Assault-

Teresa Cowing,  
541.573.8053 / 541.413.0216

### Police After hours:

Call Harney County

Non-emergency 541.573.6028

Emergency call—911

The Tribal Police and Tu Wa Kii Nobl are sponsoring:

## BIKE RODEO/SAFETY CLASS

WHEN: JULY 1, 2019

WHERE: RAINBOW PARK

TIME: 1:00 – 3:00 PM



Please have your kids bikes in working order. Kari Nelson from Harney County Safe Communities will be here and will have a course set up for you to ride through.

We will give you a helmet if you don't have one. We also have some supplies for you to decorate your helmets so you can "make it your own".

There will be some ICE CREAM so you can "cool down"!

SEE YOU THERE!!





# High Desert Museum and Pine Mountain Observatory Overnight Trip

Hosted by the Natural Resources Program and Tu Wa Kii Nobi

**Date:** August 13-14<sup>th</sup>, 2019

**Time:** We'll leave at 10:00 am from the Tu-wa-kii Nobi parking lot.

**Who:** Tribal community youth and their guardians are encouraged to attend. Will cover costs for first 20 people to sign up. Kids 11 years or under need to attend with a guardian.

**Food:** All main meals provided. Please bring snacks for in-between.

**What to bring:** Snacks and drinks, camping equipment, warm clothes (the observatory is at 6,300 ft and could be cold).

**Details:** This will be a great opportunity to experience the natural wonders of Eastern Oregon. We will visit the various exhibits at the High Desert Museum and then go to the Pine Mountain Observatory for a private tour. We will camp at a primitive Forest Service campground near the Observatory on the evening of the 13th and head back to Burns the following morning.

More information on the High Desert Museum at: <https://www.highdesertmuseum.org/>  
More information on the Pine Mountain Observatory at: <https://pmo.uoregon.edu/>

To save your spot, please give your permission slip to Elise Adams by July 31<sup>st</sup>.

For more information, please call or email: [Carter.Crouch@burnspaiute-nsn.gov](mailto:Carter.Crouch@burnspaiute-nsn.gov); (541) 572-8086

**High Desert Museum and Pine Mountain Observatory Overnight Trip**  
**Hosted by the Natural Resources Program and Tu Wa Kii Nobi**

I give my child(children) \_\_\_\_\_, age(s) \_\_\_\_\_ permission to go on the High Desert Museum and Pine Mountain Observatory Overnight Trip. We will leave at 10 am Tuesday on August 13<sup>th</sup> and return around 11 am Wednesday August 14<sup>th</sup>. Lunch and dinner on the 13<sup>th</sup> will be provided.

Bring warm clothes, snacks, and camping equipment.

Is a guardian attending? Circle one: YES/NO  
**(Children 11 and under must attend with a guardian.)**

Name of guardians attending \_\_\_\_\_

Cell to contact guardian \_\_\_\_\_

Guardian signature \_\_\_\_\_

**Signed Media Information Release**

The Natural Resources Program will also be taking photos at this field day for reporting to the granting organization and for inclusion in our annual report. These photos may be later used by the Oregon Chapter of the Wildlife Society in promotion of their organization and small grant program.

Minors (under the age of 18) must have a parent/legal guardian sign below.

I give permission to the Natural Resources Program to take photos during educational activities on August 13-14, 2019 and share these photos with other organizations, on annual reports, on social media, and through other media outlets.

Child(children) names (Print) \_\_\_\_\_

Parent/Legal Guardian Name (Print) \_\_\_\_\_

Parent/Legal Guardian Signature \_\_\_\_\_

# **ELECTION**

NEWSLETTER – June 17, 2019

Requirements for a 30 day notice prior to Election Day.

## **ELECTION DAY: August 13, 2019**

Burns Paiute Tribal Elections will be held on August 13, 2019 at the Burns Paiute Tribal Courtroom on the Burns Paiute Reservation. Polling will be open from 10:00 am to 7:00 p.m. Any person waiting in line to vote at 7:00 p.m. may vote, but no one who arrives at the polling place after 7:00 p.m. will be permitted to vote

Council member terms that are up: Rachel Samor, Tracy Kennedy & Wanda Johnson these seats are three (3) year terms.

*Nominated at the June 5, 2019 General Council meeting were: Rachel Samor, Tracy Kennedy, Wanda Johnson, Cecil Dick, & Andrew Beers. To this date we have not received any withdraw letters.*

The Election Board held a meeting on Thursday June 6, 2019: Vanessa Gonzalez, Lindsey Dick & Vanessa Bahe. Election board is seeking (2) more positions to be filled as soon as possible. I have attached a copy of the voting ballot with all the nominees that are listed above.

## **ABSENTEE BALLOTS**

A registered voter may request an absentee ballot for himself or herself, for any reason. No person may request an absentee ballot for another.

*Please contact for an absentee ballot: Lindsey Dick (541)573-8097, 100 PaSiGo Street, Burns, OR 97720. Email is [bptelections19@gmail.com](mailto:bptelections19@gmail.com).*

- (a) Any registered voter may request an absentee ballot, for any reason. **No person may request an absentee ballot for any other person.**
- (b) Absentee ballots may be requested only from the Election Board member or members who have been designated to process absentee ballots.
- (c) Absentee ballots may be requested by the registered voter in person, or by mail. Email, fax, or telephone. Absentee ballots will not be issued after the deadlines set forth in this section.
- (1) Absentee ballots may be requested in person up to 5 business days before the Election Day.
- (2) Absentee ballot requests that are sent by mail, email, fax, or telephone must be received by the Election Board at least 10 business days before Election Day.
- (d) Ballots shall not be e-mailed or faxed to a voter and may not be returned by e-mail or fax.

- (e) Absentee ballots shall be included in a packet that contains the following:
- (1) A Ballot;
  - (2) A preaddressed outer envelope for mailing back the ballot, which includes lines and instructions for the voter to print and sign his or her name; and
  - (3) Instructions for completing and returning the ballot shall be substantially similar in format to the instructions include in Appendix D, and shall state that:
    - (A) The voter should mark the ballot; as instructed on the ballot, and enclose the ballot in the pre-addressed return envelope;
    - (B) The voter must sign and clearly print his or her name on the envelope. Ballots returned in unsigned envelopes will not be counted;
    - (C) To be counted, absentee ballots must be returned as follows;
      - By mail: Received at the designate P.O. Box or mailbox for absentee ballots on or before Election Day; or
      - Hand- delivered: Delivered to the Election board, at the polling place on Election Day, between 10:00 AM and 7:00 PM. Absentee ballots may only be delivered by the voter who requested the ballot. **Hand delivered ballots delivered by any other person, or delivered before Election Day, will not be accepted.**

## BURNS PAIUTE TRIBAL ELECTION

August 13, 2019

On your ballot, please place a mark in the square next to the candidate(s) you wish to vote for or write in the name of a write-in candidate.

You may cast (1) vote for each open seat on the Tribal Council. There are two (3) open seats in this election. If there are more than two (3) votes on your ballot, the ballot will be voided. THERE ARE TWO (3) VACANCIES IN THIS ELECTION.

- ☐ Rachel Samor
- ☐ Tracy Kennedy
- ☐ Wanda Johnson
- ☐ Cecil Dick
- ☐ Andrew Beers

Write-in \_\_\_\_\_

Write-in \_\_\_\_\_

Write-in \_\_\_\_\_

*Sample*

## **Accounts Payable/Grants Administrator**

**Number of Positions:** 1  
**Location:** Burns, Oregon – Burns Paiute Reservation  
**Open:** June 11, 2019,  
**Closes:** Open until filled  
**Starting Date:** To be determined  
**Supervisor:** Finance Director  
**Salary:** \$20.00 - \$25.00/Full-time

### **Position Summary:**

Primary responsibilities are to perform a variety of activities such as payment processing, grant reporting, maintaining all accounts payable files.

### **Duties and Responsibilities:**

- **Payment Processing**
  - \* Process purchase orders, check requests and travel advance/reimbursement requests ensuring all necessary documents are attached. Prepare weekly check run, scheduling payments as required based on invoice or statement due dates. Initiate on line ACH payments as required. Submit a copy of all ACH summaries to the Accounting Finance Director for banking purposes. Reconcile credit card statements and vendor statements when received. Follow up with travels to ensure that expenses are finalized, and a trip report is submitted. Prepare check requests for telephone and utilities bills. Administer petty cash using voucher system; reconcile and replenish as needed. Follow up with checks not clearing the bank account. (Weekly Check Run)
- **Grant Reporting**
- **Monthly and Quarterly Reports.**
- **Federal Financial Reporting and Draw Requests for all Grants and contracts based on requirements outlined in each agency agreement. Work with Granting agencies to set up processes for new grants and to close out expired grants.**
- **Composes and types routine correspondence.**
- **Compiles and produces statistical reports.**
- **Copies, collates, and binds reports, etc.**
- **Processes incoming and outgoing mail in the absence of the Administrative Assistant**
- **Files and maintains tribal government, administrative and program records and files.**
- **Transfer tribal government and administrative documents, records, reports, data, etc., by computer.**
- **Accounts Payable Vendor maintenance**
  - \* Maintain all AP vendor files in Accounts Payable system ensuring information on file is current; obtain w-9 as appropriate; process 1099's at year end. (Annual 1099)

- Grant File Maintenance maintain Grant and Contracts files; assist with ensuring compliance with Grants and Contracts through monitoring whether programs are meeting contract deliverables, bringing noted deficiencies to the attention of Accounting Program Director and the General Manager (Annual Audit)
- When time permits, fully cross train in four critical elements of Payroll/Accounts Receivable position and be able to back up for the Administrative Secretary in her absence. Ensure procedures manual for Accounts Payable and Grants are up to date.
- Audit Readiness
  - \* Prepare for and assist with the annual audit of Accounts Payable, Grants, Contracts, and Fixed Assets. (Annual Audit)
- Work with Program Directors and Managers to ensure all grant funds are spent according to regulations and grant requirements and deadlines.
- Assist in preparing the indirect cost proposal on a yearly basis.

## **Qualifications:**

- High school diploma or GED. Bachelor's Degree in Accounting preferred or Associates Degree plus 3-5 years' experience in accounting and grant monitoring, and state and federal contracts.
- General knowledge of computer hardware and software.
- Experience with word processing software, Excel, accounting software programs
- Team Player Personality with strong interpersonal and communication skills.
- Commitment to Confidentiality

### **Indian Preference**

Indian preference will be given to candidates **showing proof** of enrollment in a federally recognized tribe. In the absence of Indian applicants meeting the qualifications as listed above, all applicants not entitled to or who fail to claim Indian Preference, will receive consideration without regard to race, color, sex, political preference, age, religion, or national origin.

### **Successful Candidate must:**

- ◆ Submit to and pass a urinalysis drug test.
- ◆ Agree to a criminal background check.
- ◆ Sign Confidentiality Clause.

**Please submit application along with resumes and verification of education to:Attn: Danielle Taylor**

Burns Paiute Tribe, Human Resource Department  
100 Pasigo St.  
Burns, OR 97720



541-573-8013 or [Danielle.taylor@burnspaiute-nsn.gov](mailto:Danielle.taylor@burnspaiute-nsn.gov)

## **Community Health Nurse - Part - Time**

**Number of Positions:** 1  
**Location:** Burns, Oregon – Burns Paiute Reservation  
**Open:** May 22, 2019  
**Closes:** Open until filled  
**Starting Date:** To be determined  
**Supervisor:** Health Services Director  
**Salary:** DOE/Part-Time

**Position Summary:** Under the supervision of the Health Services Director, the Community Health Nurse is an integral part of the Burns Paiute Tribe health program with primary emphasis in providing direct health care, prevention education, and maintaining quality health standards for the tribal community.

### **Duties and Responsibilities:**

1. Assess patient care using reasoning and decision making skills. Communicate clearly with patients and other health care professionals using spoken and/or written words
2. Provide nursing care through home visits or at the health center on a daily basis
3. Promote health education/prevention by presenting to individuals or groups
4. Coordinates patient care with other health professionals
5. Analyze, interpret, and initiate patient medical data on the patient care component encounter form
6. Provide follow up on patient treatment, recovery, and doctors orders
7. Coordinate activities relating to the weekly tribal health clinic
8. Assists the medical provider during clinic times
9. Maintains the tribal immunization program
10. Operates the Resource Patient Management System (RPMS) to enter patient data
11. Prepares program reports and program documentation as needed or requested
12. Ability and the knowledge of the importance of maintaining **strict confidentiality of all records and information pertinent to the nature of the work.**
13. Must maintain strict confidentiality of medical information and adhere to HIPAA and Privacy Act requirements.
14. Knowledge of community and public service providers
15. Works irregular hours when needed
16. Able to lift and bend when caring for patients in the office or on a home visit.
17. **Perform other duties as assigned**

**Required Qualifications:**

- Must be a registered nurse with the State of Oregon and have an active, unrestricted license at the time of hire.
- Prefer a minimum of Bachelor of Science Nursing (BSN) degree
- Minimum of one year of hospital experience or equivalent
- One year of generalized community health nurse experience or equivalent
- Must possess a valid Oregon Driver's License
- Have basic computer skills

**Desired Qualifications:**

- Knowledge of principles, concepts, theories, and techniques of public/community health nursing and teaching and learning
- Ability to identify, assess, analyze, and evaluate medical data and information utilizing standard nursing principles
- Ability to independently plan, coordinate, and manage work
- Experience and ability to work well with diverse groups of people from varying age groups and socioeconomic backgrounds, sometimes in stressful situations, in a manner that displays professionalism, tact, diplomacy, and good judgment.

**Successful Candidate must:**

- ◆ Submit to and pass a urinalysis drug test.
- ◆ Agree to a criminal background check.
- ◆ Sign Confidentiality Clause.

**Please submit application along with resumes and verification of Licensure to:****Attn: Danielle Taylor**

Burns Paiute Tribe, Human Resource Department

100 Pasigo St.

Burns, OR 97720

541-573-8013 or [Danielle.taylor@burnspaiute-nsn.gov](mailto:Danielle.taylor@burnspaiute-nsn.gov)

## Physical Activities Instructor

Burns Paiute Tribe Social Services

Number of Positions: (1) one  
Location: Burns, OR — Burns Paiute Reservation  
Open: May 23, 2019  
Closes: Open Until Filled  
Starting Date: To Be Determined  
Salary: \$11-12 hourly DOE Hourly Physical Activities  
(Nonexempt)  
Supervisor: Elise Adams, Coordinator

### Summary: PHYSICAL ACTIVITIES

The term is typically used for calisthenics, resistance exercises, stretching exercises designed for flexibility, and exercises specifically designed to improve cardiovascular fitness. Sport, play, games, dance, and recreational activities are all different forms of physical activity, some more organized than others.

### Knowledge Requirements: Physical Activities

- Responsible for approaching students with a positive attitude with the expectation that student will learn and grow.
- Communicate effectively both orally and in writing.
- Read to children, and teach them simple painting, drawing, handicrafts, and songs.
- Organize and participate in recreational activities and games.
- Teaching kids healthy physical activities/assist Youth Program Coordinator with daily activities
- Outdoor activities: I.e.; basketball, playing catch different types of games, exercise, walking running, softball, and many more.
- CPR/First Aid Certification
- Food Handlers Certification
- Tutoring
- Driving 15 passenger van
- Caring and compassionate attitude is a must • Additional duties as required.

The duties listed above should not be construed to imply an exclusive standard of the position. Employee will be responsible to respond to other instructions and duties as specified by the supervisor.

Additional Requirements: Must submit to a pre-employment drug and alcohol testing and/or the failure to successfully pass a drug and alcohol test may result in refusal to hire.

Indian Preference: Indian Preference will apply to qualified Indian and Alaskan Native applicants showing proof of enrollment in a federally recognized tribe upon application.

The above statements are intended to describe the general nature and level of work to be performed by the individual assigned to this position.

To apply, please submit application to: Burns Paiute Tribe Human Resource, 100 Pasigo Street

Burns, OR 97720 Questions: 541-573-8013 OR email to [Danielle.taylor@burnspaiute-nsn.gov](mailto:Danielle.taylor@burnspaiute-nsn.gov)



## **BURNS PAIUTE TRIBE**

### **Job Announcement**

**Job Title:** Youth Cultural Advocate Intern (2)  
**Department:** Culture & Heritage (C&H)  
**Reports to:** Culture & Heritage Director  
**FLSA Status:** Full-time (32+ hours a week)/temporary (6 months)  
**Opens:** April 1, 2019  
**Closes:** Open until filled  
**Salary:** \$14.00/hour

**This Candidate must pass a pre-employment drug screen and Criminal and Character Background Check.**

**Grant Requires Successful Applicant be between the ages of 18 and 24 at the time of hire.**

#### **SUMMARY OF MAJOR FUNCTION**

**Youth Cultural Advocate Intern work both independently and as part of the Culture & Heritage team to assist with Culture & Heritage department objectives and activities.**

1. Assist our Eldest Elders (75 years young and over) in participating in Culture & Heritage related events and trips.
2. Maintain strict confidentiality of sensitive and/or intellectual proprietary information that may present itself during field trips and cultural events such as cultural site locations, family stories, etc.
3. Work independently and as a team member to complete assigned tasks related to Eldest Elder support e.g. assisting Eldest Elders with day-to-day household tasks.
4. Assist with the digitation of Culture & heritage cassette tapes and other archival materials.
5. Assist with the cultural mapping of sacred and sensitive cultural landscapes within Global information Systems (GIS) as guided by C&H staff.
6. Maintain a daily log of all work activities.
7. Assist with various C&H activities as assigned.
8. Participate in and assist with field trips and project meetings related to C&H activities as requested.
9. Sometimes requires overnight and interstate travel.
10. Maintain an impeccable attendance record.
11. Provide regular (weekly) detailed written and verbal progress updates to Culture & Heritage Director.
12. Other duties as assigned.

#### **Disclaimer**

The above statements reflect the general duties considered necessary to describe the principal functions of the job as identified and shall not be considered as a detailed description of all the work requirements that may be inherent in the job. Other duties may be assigned.

### **MINIMUM QUALIFICATIONS**

- A. Ability to work effectively with tribal community Elders (demonstrated experience preferred).
- B. Ability to maintain a respectful demeanor during all work activities.
- C. Ability to perform strenuous manual labor i.e. chopping wood, lawn and yardwork, interior and exterior home and building cleaning, etc.
- D. Ability to work independently and as part of a team to complete assigned tasks in the time allotted
- E. Possess a working understanding of Indigenous Great Basin cultures, and the ability to assist in the incorporation of those cultural norms into everyday activities.
- F. High energy individual with the ability to provide assistance and support to our Eldest Elders.
- G. Experience with or ability to quickly learn effective use of digital recorders, digital cameras, etc.).
- H. Ability to communicate effectively, both orally and in writing;(understanding and/or conversational fluency in Northern Paiute, particularly in the Wadatika dialect, a plus.
- I. Willingness to actively work toward Wadatika Yaduan conversational proficiency.
- J. Valid Oregon Driver's License preferred.

### **Indian Preference**

Indian preference will be given to candidates **showing proof** of enrollment in a federally recognized tribe. In the absence of Indian applicants meeting the qualifications as listed above, all applicants not entitled to or who fail to claim Indian Preference, will receive consideration without regard to race, color, sex, political preference, age, religion, or national origin.

### **HOW TO APPLY:**

Return completed Burns Paiute Indian Tribe Application and cover letter to:

Danielle Taylor  
Human Resources Director  
100 Pasigo Street  
Burns, OR 97720

Fax: 541-573-2323

Email: [danielle.taylor@burnspaiute-nsn.gov](mailto:danielle.taylor@burnspaiute-nsn.gov)

Application for employment available at 100 Pasigo Street, Burns, OR 97720 Monday - Friday 8-5pm, BPT Website or request one via email: [danielle.taylor@burnspaiute-nsn.gov](mailto:danielle.taylor@burnspaiute-nsn.gov)

## **Burns Paiute Tribe Position Description**

**Position:** Victims of Crime Coordinator

**Supervisor:** Domestic Violence Program Manager

**Job Class:** Professional

**Salary Range:** DOE

**FSLA:** Exempt Full time with Benefits

### **Summary:**

Under the direction of the Burns Paiute Domestic Violence Program Manager, the Victims of Crime Coordinator will be responsible for the implementation of the Victims of Crime Grant. This is currently funded for two years; however, we expect continued funding. This is first time funding with high expectations and outcomes.

### **Essential Duties and Responsibilities:**

This position will provide implementation support with respect to the grant project work plan timeline. Duties include providing direct services to victims of crime, working to establish the program, the protocols, policies and procedures to ensure the program is in compliance with the grant. This is a first-time project with requirements to build the program. Position will be responsible for report writing for quarterly and annual reporting for grant purposes. This position will also involve general case management, as needed. For victims' crime this position will work in conjunction with the Tribal Police Department, the Harney County Law Enforcement and the newly trained SANE nurse located here on the BPT Reservation as well as with the Domestic Violence Program and other Tribal Programs. Coordinated communication with granting agency and data tracking is also an important component of this program. This position will also establish partnerships with service providers as well as collaborate with existing health and medical providers for participant needs outside of the scope of direct services.

### **Qualifications:**

High school graduate or G.E.D. required, Bachelor's degree and/or three years' experience working with Victims of Crime in an established program; experience working with Native Communities preferred; it is also preferred to be a trained domestic violence or sexual assault advocate and familiarity with Alaska Native or Native American culture and customs. Experience working with Tribal families. Knowledge and understanding of confidentiality; must be culturally sensitive and aware of the victim's issues, rights and services. Knowledge of computers and desktop publishing skills. Knowledge of program development,

grant writing, report writing, data collection, policy writing etc. Ability to work collaboratively with Tribal/County court officials and law enforcement

**Knowledge, Skills, and Abilities:**

Ability to multitask and prioritize program activities; capable of working independently within established guidelines; Must be organized, have established writing skills. Knowledgeable of Tribal and county social service systems, community resources, community partnering, youth group facilitation, skills and the ability to communicate verbally and in writing with a wide variety of people.

Must be self-motivated and driven to complete tasks

Must have a valid Oregon Driver's License.

Must pass criminal background check and submit to and clear a UA

Must obtain training toward becoming a certified victims advocate.

INDIAN PREFERENCE: will be given to qualified Indian candidates.

Verification must be submitted with application and or resume' if claiming Indian Preference.

Please submit applications to: Burns Paiute Tribe~100 Pasigo Street~ Burns, OR 97720, Attn: Danielle Taylor. Applications are available at the Administration Office or on the BPT Website. Applications and resumes can be emailed to [Danielle.taylor@burnspaiute-nsn.gov](mailto:Danielle.taylor@burnspaiute-nsn.gov)

**Archaeologist  
Burns Paiute Tribe**

Number of Positions:	1 – Archaeologist
Department:	Culture & Heritage Department
Location:	Burns, Oregon – Burns Paiute Reservation (Duty Station)
Open:	Monday, April 22, 2019
Closes:	Open Until filled
Supervisor:	Culture & Heritage Department Director
Salary:	Commensurate with GS 11
FLSA status:	Exempt
Position Hours:	40+/hours per week/Seasonal

**PRIMARY RESPONSIBILITIES:** Acts as the Principal Investigator, under the supervision of the Director of the Culture & Heritage Department (C&HD), to provide professional and technical assessments within the field of archaeology, either alone or with other C&HD staff, to the Burns Paiute Tribe, as well as to public and private proponents, concerning compliance with the National Historic Preservation Act of 1966, the National and State Environmental Policy Acts, and other State, Federal, and Tribal laws protecting cultural resources and archaeological properties on the Burns Paiute Reservation and aboriginal lands of the Burns Paiute Tribe. Provide technical assistance in the identification of cultural resources, cultural resources sites, and areas of significance to the Burns Paiute Tribe, either alone or with a field crew. Perform or work with C&HD staff in the performance of cultural resources inventory surveys and subsurface investigations, when needed; anywhere C&HD cultural resources projects are to be carried out. Keep detailed records assuring completeness and accuracy of activities carried out in the field. Including filling out forms, keeping project or site notes, and supervising a crew in filling out required records as needed. Ensure that fieldwork is carried out in an efficient, professional manner. Track artifacts that have to undergo laboratory analyses. Keep field equipment clean and in working order.

**ESSENTIAL DUTIES AND RESPONSIBILITIES:** Under the direction of the Director, act as the Principal Investigator (PI) to implement cultural resources projects, alone or with C&HD staff. Primarily, this consists of archaeological site inventories, filling out forms and field reports and records; Work with C&HD staff to conduct research and identify inventories of areas important to the Burns Paiute Tribe. Inventories shall consist of: file and literature searches and their interpretation, oral history interviews, field reconnaissance of cultural resource sites, updates of previously recorded cultural resource sites, and the recording of new sites and isolates. Formulate research design and conduct or work with C&HD staff to do field testing which may include subsurface testing, as warranted; Coordinate and lead field crews during cultural resources surveys or subsurface testing to carry out their work in a professional manner; that is surveying or excavation of proscribed manner and filling out forms and keeping records. Ensure that field crews act in a manner that is credit to the Burns Paiute Tribe at all times; Prepare and work with C&HD staff in the preparation of reports. Ensure that forms and records are complete and clearly written so the report writer can easily read and interpret them; Evaluate proposals for construction activities that could include the discovery, disturbance, excavation or removal of cultural or archaeological resources; make recommendations to the C&HD Director and project proponents regarding these proposals; Evaluate environmental documents and survey reports prepared by others pursuant to State and Federal statutes to ensure that they meet Federal historic preservation program standards and the needs of the Tribe; Monitor and/or work with C&HD staff in the monitoring of construction contract activities relating to cultural and archaeological resources; Support and assist the THPO in duties and functions as needed; Assist the Director in



the development of C&HD protocols and guidelines; Interact pro-actively as assigned by C&HD Director, with tribal government officials, tribal members, cultural resource professionals, and project proponents so that project planning occurs efficiently and effectively, cultural resources are protected, and project impacts to archaeological resources are mitigated; Oversee the storage of and maintenance of all field equipment such as: screens, shovels, trowels, tapes, survey pins. Ensure that the equipment is cleaned after field work, repaired or replaced if broken, and stored such that it is accessible to C&HD staff and others; Provide information and training to inform and educate Tribal officials and others in the theory, practice, and legal foundation of cultural resource management; Assist with budgets/excel experience preferred; Manage technical equipment, data, and files of GIS, GPR, and all other technical equipment; Prepare GIS data collected in the field map generation and transfer to appropriate agencies; Assist with managing the Review & Compliance Division of the Culture & Heritage Department as assigned; Other duties as assigned.

**QUALIFICATIONS:** To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Must meet the Secretary of Interior standards for a Professional Archaeologist. Register of Professional Archaeologist (RPA) membership preferred.
- Theoretical understanding and demonstrated experience of post-processual and/or Indigenous and decolonized archaeology required.
- Possess knowledge of the broad field of cultural resource management as it is reflected in Federal and State laws, regulations, and policies; the science and practice of archaeology generally and the Pacific Northwest and the Great Basin. Experience in tribal cultural resource management preferred.
- Ability to apply established program standards in all areas of the Burns Paiute Tribe's Culture & Heritage and Resources Management Program involving archaeology; maintain creditable working relationships with program partners.
- Ability to work nights, weekends, holidays, and extended work days as needed.

**EDUCATION and EXPERIENCE:** Master's Degree in Archaeology and a minimum of 3 years of related work experience including a strong background in Section 106 and the implementation and experience of consultation with Indian Tribes or federal agencies.

**LANGUAGE SKILLS:** Ability to read, analyze, and interpret common scientific and technical journals, financial reports, and legal documents. Ability to work in a Northern Paiute/Native American community and be open to and inclusive of tribal cultural interpretations and traditions. Ability to respond to common inquiries or complaints from customers, regulatory agencies, or members of the tribal community. Ability to write speeches and articles for publication that conform to prescribed style and format. Ability to effectively present information to top management, public groups, and/or boards of directors.

**MATHEMATICAL SKILLS:** Ability to apply advanced mathematical concepts such as exponents, logarithms, quadratic equations, and permutations. Ability to apply mathematical operations to such tasks as frequency distribution, determination of test reliability and validity, analysis of variance, correlation techniques, sampling theory, and factor analysis.

**REASONING ABILITY:** Ability to apply principles of logical or scientific thinking to a wide range of intellectual and practical problems. Ability to deal with non-verbal symbolism (formulas, scientific equations, graphs, musical notes, etc.) in its most difficult phases. Ability to deal with a variety of abstract and concrete variables.

**PHYSICAL DEMANDS:** The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is regularly required to stand for prolonged periods of time and walk up to 12 miles per day; use hands to finger, handle or feel; reach with hands and arms; and talk or hear. The employee frequently is required to walk and stoop, kneel, crouch, or crawl. The employee is occasionally required to sit and climb or balance. The employee must occasionally lift and/or move up to 45 pounds. Specific vision abilities required by this job include close vision, color vision, depth perception, and ability to adjust focus.

**WORK ENVIRONMENT:** The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of the job, the employee is frequently exposed to moving mechanical parts, fumes or airborne particles, outside weather conditions including weather extremes, and vibration. The employee is occasionally exposed to high, precarious places and required to hike steep inclines. The noise level in the work environment is usually moderate.

**DRUG FREE WORKPLACE:** The successful candidate will be required to have a urinalysis for drug- screening in accordance with the Tribe's Drug Free Workplace Policy.

**DRIVER'S LICENSE & INSURANCE REQUIREMENT:** Must maintain a valid Oregon driver's license or obtain one upon hire, qualify for the Tribe's vehicle insurance, and provide proof of personal vehicle insurance.

**BACKGROUND CHECK:** Candidates for this position are subject to criminal background check.

Must submit to a pre-employment drug and alcohol testing and/or the failure to successfully pass a drug and alcohol test may result in refusal to hire.

**INDIAN PREFERENCE:** will be given to candidate showing proof of enrollment in a federally recognized tribe. In the absence of qualified Indian applicants, all qualified applicants not entitled to or who fail to claim Indian Preference, will receive consideration without regards to Race, Color, Creed, Sex, Politics, Age, Religion or National Origin.

Submit application & Resume to:  
Danielle Taylor, Director, Human Resource Department  
100 Pasigo Street  
Burns, OR 97720

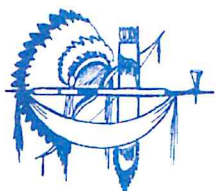
Or email to:  
Danielle.taylor@burnspaiute-nsn.gov



## **JULY 5, 2019 @ 5:30 PM**

# **SB 13 COMMUNITY INPUT SESSION**

- Join us for a Community Input Session to incorporate **revisions/additions/deletions** to current BPT lesson plans
- As we are approaching the final submission date of lesson plans to the Oregon Department of Education, we are requesting community input on current lesson plans before they become finalized.
- Community will be notified once additional lesson plans become available for additional revisions.
- If you would like a copy of the current lesson plans available, please stop by the language house or contact Ambrosia or Lindsey.



TRIBAL HISTORY  
SHARED HISTORY

---

REQUESTING TRIBAL  
COMMUNITY  
INVOLVMENT

---

SHADIIN GARCIA  
EDUCATION  
NORTHWEST WILL  
BE IN ATTENDANCE

---

DINNER PROVIDED!

---

07/05/2019  
@5:30PM  
SOCIAL HALL

---

ANY QUESTIONS?

CONTACT AMBROSIA  
OR LINDSEY AT THE  
LANGUAGE HOUSE OR  
BY PHONE:

541-573-8095



# **SB 13 LESSON DRAFTS**

## **AVAILABLE**

### **\*\* REQUESTING INPUT \*\***

Three lesson plans available to be viewed by the community revisions/additions/deletions should be brought to **07/05/2019** Community Input Session.

Lessons currently available are Social Studies for 4<sup>th</sup> 8<sup>th</sup> and 10<sup>th</sup> grades (all lessons combined 102-page document double sided) Currently we are expecting three more in July, and the last three in August.

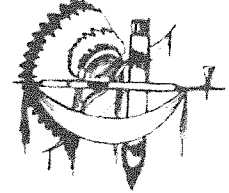
Encouraging thoughtful input from the community before lessons are finalized and submitted to Oregon Department of Education (ODE).

If you would like a copy, please stop by the Language House or contact me through:

**Email: [Ambrosia.snapp@burnspaiute-nsn.gov](mailto:Ambrosia.snapp@burnspaiute-nsn.gov) or Phone: 541-573-8095**

# Education Department

## Burns Paiute Tribe



### YOP Orientation—June 24, 2019

This year, we have seven Burns Paiute Tribal youth participants in the Youth Opportunity Program (YOP). YOP provides youth workers an opportunity to gain work experience, learn financial steward responsibility, work ethic, and personal development including positive youth development.

Work site locations for YOP participants include the Burns Paiute Tribe Natural

Resources, Human Resource, Tuwakii Nobi, Culture and Heritage, Administration and the Harney County Chamber of Commerce.

The first day of YOP will begin with an orientation on June 24 and the last day will be August 2.

Letters were sent to YOP participants regarding their work site locations and information about the program were sent to YOP Supervisors.

#### *YOP Orientation*

*Monday, June 24th*

*8:30 AM to 5:00 PM*

*Gathering Center*

#### 2019 YOP Schedule

6/24/19: Orientation

6/25/19: Report to Work Site Location

7/19/19—7/21/19:  
BPT Culture Camp

8/1: Last Day to Report to Work Site

8/2: Exit Interview, Education Office, TBA

**Burns Paiute Tribe  
Education Dept.  
100 Pasigo Street  
Burns, OR 97720**

**Vanessa Bahe  
Education /  
Employment  
Assistance  
Coordinator**

vanessa.bahe@  
burnspaiute-nsn.gov

**Telephone:  
541-573-8007**

#### APOLLO EVENT

- If you are interested in the Apollo 50th Next Giant Leap Event to meet John Herrington, on July 20, 2019, in Dallas, Oregon, please contact Vanessa Bahe, at 541-573-8007 by June 28, 2019.

### Cobell Scholarship Vocational Opportunity

“The Cobell Scholarship Vocational Opportunity is for any student who has not yet earned a college degree, is enrolled or will be enrolled in a

vocational credential, vocational certificate or occupational license program.”

The following is link to the website for additional information: <https://cobellscholar.academicworks.com/opportunities/4466>



# **Burns Paiute Higher Education Application for Academic Year 2019-2020**

**Application Deadline: July 20, 2019**

- Students must be in full-time status with 12+ credit hours.
  - Every academic year, an application must be submitted to the Burns Paiute Education Department. If you are a higher education student for Fall 2019, Winter 2020, and Spring 2020 terms, please submit your application by July 20, 2019.
  - Application are available online from the tribal website or please contact the Education Office.
  - Online Application: <https://www.burnspaiute-nsn.gov/index.php/resources/education/125-burns-paiute-higher-education-adult-vocational-training-application-instruction-packet/file>
  - Education Office Contact:  
Burns Paiute Tribe  
Education Office  
100 Pasigo Street  
Burns, OR 97720
  - Telephone:  
541-573-8007  
Education Coordinator, Vanessa Bahe
  - Email: [Vanessa.Bahe@burnspaiute-nsn.gov](mailto:Vanessa.Bahe@burnspaiute-nsn.gov)
- If you have any questions, please contact the Education Office!



THE BURNS PAIUTE TRIBE'S  
FISCAL YEAR 2018 ICDBG  
HOUSING REHABILITATION  
PROJECT HAS BEEN SELECTED  
FUNDING WITH AN AWARDED  
AMOUNT OF \$225,000.

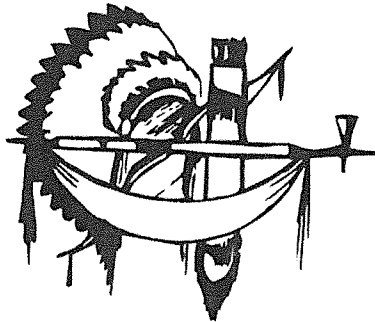
THIS FUNDING WILL BE USED  
FOR TRIBAL MEMBERS WHO  
OWN THEIR HOMES.

THE APPLICATION SCORED A 96, WHICH IS  
EXCELLENT!

Contact Housing for more information!

541-573-8013 OR 541-589-1709

# BURNS PAIUTE TRIBE



**TO QUALIFY, APPLICANT'S INCOME  
MUST BE WITHIN THE GENERAL ASSI-  
STANCE GUIDELINES. NO EXCEPTIONS!**  
**WHEN: STARTING JUNE 17, 2019**

## WHERE

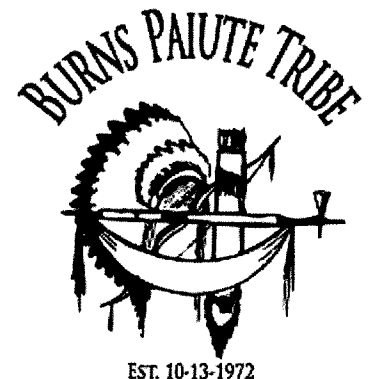
**Wadatika Health Services  
50 Pasigo Street  
Burns, OR 97720**

**IF YOU ARE NEEDING GENERAL ASSISTANCE YOU CAN APPLY AT  
HEALTH SERVICES WITH RACHEL. FOR MORE INFORMATION CALL  
541-573-7313.**

**MONDAY-  
FRIDAY  
8:00 AM TO  
5:00 PM**

**COME SEE IF YOU  
QUALIFY.**

**SUBMIT AN  
APPLICATION  
WITH RACHEL.**



EST. 10-13-1972



Come Join the Spirit Warriors

# Sobriety Potluck

ON Wednesday June 26<sup>th</sup> from 5:30 – 7:00 p.m.

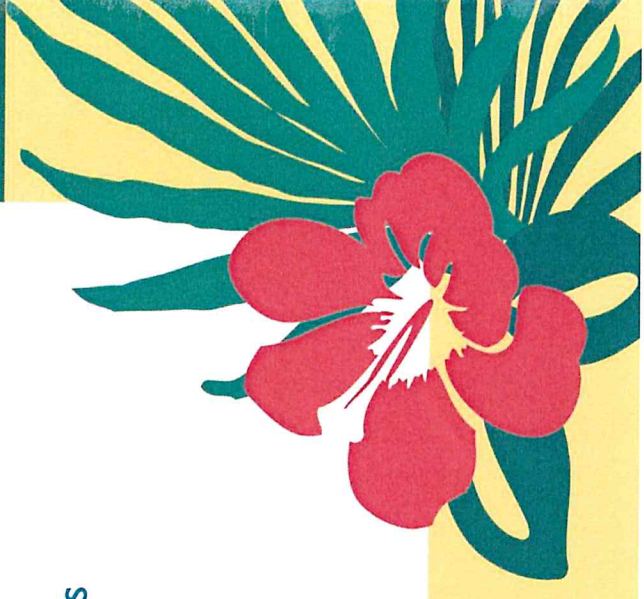
At BPT Gathering Center

Any questions please contact Joellen at 541-573-8003

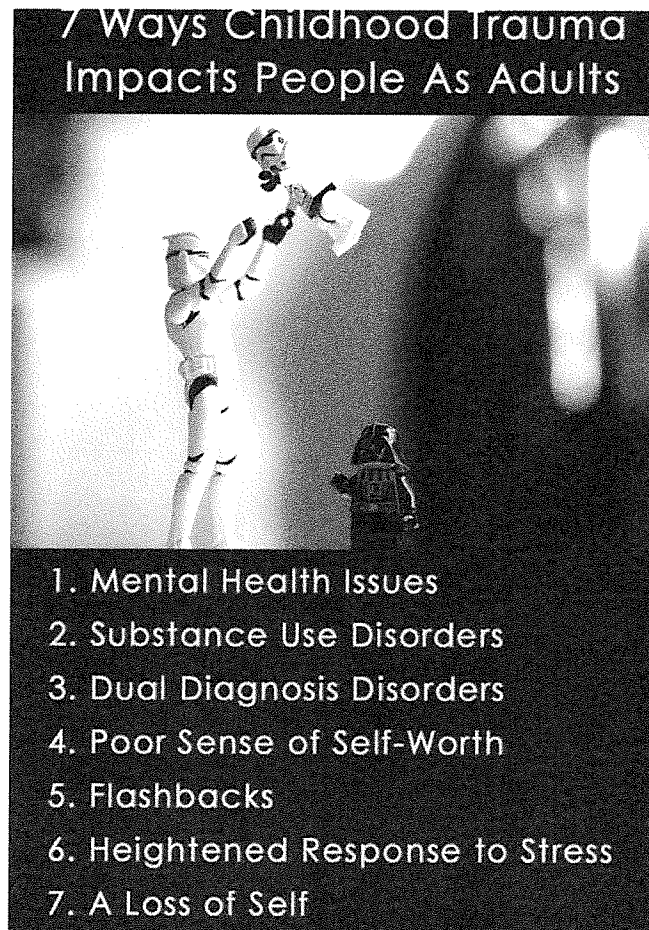
The main dish will be BBQ Pork Sliders

Please bring a dish

Sponsored by A & D Program



# JUNE IS PTSD AWARENESS MONTH



## 1. Mental Health Issues

Surviving childhood trauma leaves **emotional and mental scars** that often translate to battles with chronic depression as an adult, anxiety disorders and post-traumatic stress disorder (PTSD). Without confronting the trauma through therapy, the symptoms of these disorders have the ability to wreak havoc on a person's personal and professional life, as well as their physical health.

## 2. Substance Use Disorders (SUD)

Research has found that there are "strong links between childhood traumatization and **substance use disorders or addiction**. "In many cases, people begin self-medicating with alcohol and



drugs as a coping mechanism without even being aware that it may be a result of the trauma they experienced as a child.

### 3. Dual Diagnosis Disorders

A dual diagnosis or co-occurring disorder is the presence of a **substance use disorder combined with mental health issues**, such as PTSD, depression and anxiety. Each disorder can have a negative impact, or even amplify the symptoms of the other, and unless both disorders are treated simultaneously, it's difficult for many people to recover.

### 4. Poor Sense of Self-Worth

Trauma can strip people of confidence, especially children. A lifelong lack of confidence can lead to a person believing they are not worthy of stable relationships, good health or a successful career. An unhealthy **lack of self-worth** can translate to a life filled with feelings of isolation, loneliness, and general sense of despair.

### 5. Flashbacks

Survivors of childhood trauma who have not learned how to cope with triggers that bring back the memories of their trauma are sometimes unable to stop reliving the horror of their experiences. **Flashbacks** to childhood trauma are like reliving the event over and over, which can be absolutely crippling.

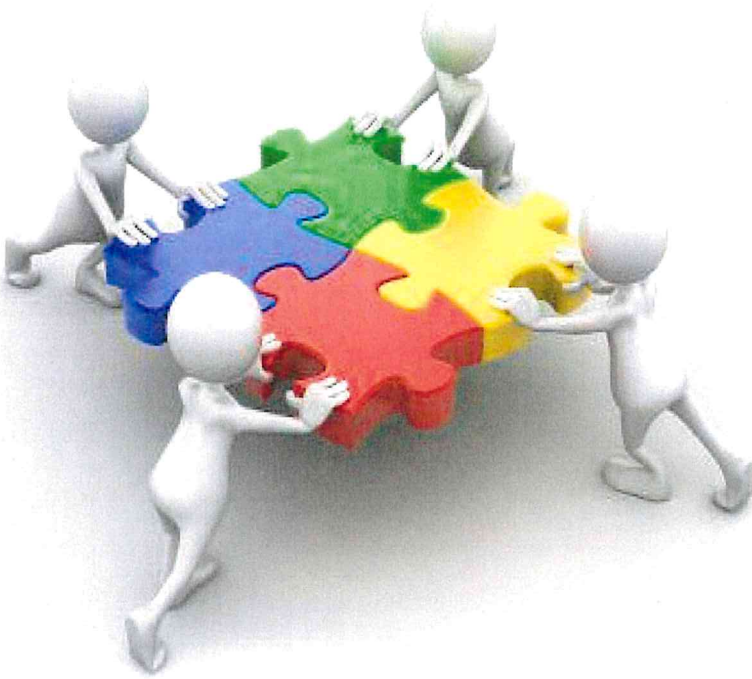
### 6. Heightened Response to Stress

While some survivors might not struggle with flashbacks, they may have unusual **responses to stressful situations**, such as difficulty relaxing, an aversion to loud noises, or being jittery or jumpy in some social situations. Stress is a normal human response experienced by everyone in certain situations, but for survivors of childhood traumatic events, it can be much more pronounced and sometimes debilitating.

### 7. A Loss of Self

The effects of childhood trauma on the vulnerable, underdeveloped mind can lead to an adult who **struggles with a sense of identity** or feelings that they need to be different people in different settings. Some might even believe that they don't have a real sense of who they are. This can make it extremely difficult for a person to maintain healthy relationships, keep a job for a considerable amount of time, or even know what it is that will satisfy nagging feelings of insecurity.

Any questions please call  
Joellen Billington  
A&D Program Coordinator  
541-573-8003



# **JUNE 26, 2019**

# **SOCIAL**

# **SERVICES DAY**

## **Save the Date!**

DHS and Burns Paiute Tribe, along with others in Harney County would like to invite you to a day of getting familiar with your community partners and collaborating on real life situations encountered in our community every day. The event will be held at the Burns Paiute Gathering Center and lunch will be provided. More details and registration instructions to come!



**Introduce your  
Agency &  
Services Provided**

---

**Meet Community  
Partners & Build  
Relationships**

---

**Collaborate with  
Others**

---

**Create Solutions  
for Real Life  
Scenarios  
Encountered in  
our Community**

## **DHS**

### **SELF SUFFICIENCY**

809 West Jackson  
Burns OR 97720  
541-573-5227

### **Burns Paiute Tribe**

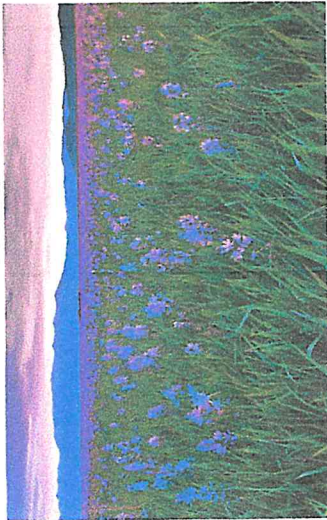
#### **Social Services**

100 Pasigo St.  
Burns OR 97720  
541-573-8002



# June

# 2019



## Wadatika Yadian Langue Program / C&H EVENTS

If you have Questions,  
Comments, Need a Ride to  
Events, call Language House  
**(541)573-8097**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
2 BOISE VALLEY GATHERING	3	4 Language GAME NIGHT 5:30p GC	5 CIG EVENT 4:30PM, GC	6 CIG- Storytelling 6p, Lang. Nobi	7 CIG- Storytelling 6p, Lang. Nobi	8 WALK & RUN 7-8:30A 50199274
9	10	11 Language GAME NIGHT 5:30p GC	12 Salmon Release	13 CIG- Storytelling 6p, Lang. Nobi	14 CIG- Storytelling 6p, Lang. Nobi	15 CIG- Storytelling 6p, Lang. Nobi
16 BOISE VALLEY GATHERING	17	18	19	20 CIG- Storytelling 6p, Lang. Nobi	21 CIG- Storytelling 6p, Lang. Nobi	22 CIG- Storytelling 6p, Lang. Nobi
23	24	25 Language GAME NIGHT 5:30p GC	26	27 ELDER'S LUNCHEON	28 CIG- Storytelling 6p, Lang. Nobi	29 4 RIVERS CULTURE CENTER: TKKF 10a-6p
30 4 RIVERS CULTURE CENTER TRAVEL						

## Community Inspiration Gathering

Please come join the Wadatika Yadian Language Team  
**EVERY WEEK THIS MONTH!**

Thursdays -  
Saturdays

★ 6pm-7pm ★  
@ the  
Language  
House

We have changed the CIG events to take place every week:  
Thursday-Friday-Saturday evenings 6pm-7pm  
ALL AGES are welcome! As a community we will create plays,  
themes, scenery, & costumes to perform.

\*Healthy Snacks will be provided\*

If you have any questions, you may contact the Language Team at:  
**(541)573-8097**

Sponsored by the City of Astoria, Oregon, and the Clatsop County Library



# After School Program @ Tu-Wa-Kii-Nobi 5-18yrs



We ask that if your child is coming to Tu-Wa-Kii Nobi please let us know where they go after.

**We need a working**

**Telephone number!**

\*\*\*\*\*

Remind kids they need to participate and follow directions while here, Kids need to be respectful! Or they will be sent home. Call if any questions.

\*\*\*\*\*

Please call us prior to closing as to where kids go.  
Children under 10 need to have an adult at home.

Tu-Wa-Kii-Nobi Staff

Main # 541-573-1573

After School Program-

Elise Adams-VSC- 541-573-1572-

Desiree Sam-TWKN assistant

Jessica Jim- TWKN On call

Scott Smyth-TAPP Coord.

589-1849



Please Call if any Questions!! 541-573-1572

July 1st Bike Rodeo with Kerry Neilson- BPT Police will be giving out Helmets to Kids also we will be decorating Helmet to make them cool.

Upcoming Events:

know if your coming.

School Lunch will start the 10th at Noon ages 1-18 Must eat at Tu-Wa-Kii Nobi please let us

Week of June 10th Tu-Wa-Kii Nobi will start summer hours 10:00-4:00-P.M.

**We will be Swimming on Tue/Thur. sign up sheet at Tu-Wa-Kii Nobi Please no kids that can not swim.**

#####

Friday June 28th-Closed

1:00-3:30-Swimming at local pool -We will take kids home after.

12:00-Summer lunch-1-18Yrs. Old

10:00-11:30-Culture Team

Thursday June 27th

3:30-Clean up and take kids home

2:00-3:00-Free Time

1:00-2:00-Craft Activity

We will be eating lunch at Washington Park. Weather Permitted.

Ms. Lisa outreach program. Please get your child a library Card as we are not able too. After

Wed.10:30 we will be going to Harney County Library for story time and activity provided by

10:00-10:30-Free Time

Wednesday June 26th

1:00-3:30-Swimming at local pool -We will take kids home after.

12:00-Summer lunch-1-18Yrs. Old

10:00-11:30 Free Time

Tuesday June 25th

3:30-Clean up and take kids home

2:00-3:00-Free Time

1:00-2:00-DV Team-

12:00Summer lunch-1-18 Yrs. Old

11:00-12:00-Craft Activity

10:00-11:00 Free time

Monday June 24th



# SUMMER FITNESS CHALLENGE

BEGINS: MONDAY, JUNE 24, 2019

ENDS: FRIDAY, AUGUST 23, 2019

SUMMER BEGINS ON JUNE 21<sup>ST</sup> SO LET'S ALL GET MOVING  
AND KEEP MOVING THROUGH THE SUMMER.  
ALL YOU HAVE TO DO IS KEEP TRACK OF YOUR PHYSICAL  
ACTIVITY MINUTES AND CALL THEM IN TO RACHEL 541-573-  
8050 AT THE END OF EACH WEEK.  
MOST HEALTH ORGANIZATIONS RECOMMEND AT LEAST 150  
MINUTES OF ANY KIND OF PHYSICAL ACTIVITY. THIS  
WORKS OUT TO 30 MINUTES A DAY 5X A WEEK.

T-SHIRTS WILL BE GIVEN AT THE END OF THE CHALLENGE.  
JUST GIVE YOUR SIZE WHEN YOU CALL IN.

SAFETY NOTE:

CHECK WITH YOUR MEDICAL PROVIDER BEFORE  
STARTING ANY EXERCISE PLAN